

Burnt Ranch Elementary School District

Board of Trustees Regular Meeting

Burnt Ranch Elementary School
251 Burnt Ranch School Road
Burnt Ranch, California

Tuesday, December 12, 2023
4:00pm Regular Meeting
Minutes

1.0 Formal Opening

1.1 Call to Order: **4:01pm**

1.2 Roll Call: **Cyn VanFleet, Sarah Brown, James King, Mike Harding, Libby Pinto, Kristi Kilgore, Katie Strouse, Amanda Platt, Tulianna Briddle, Naiya Tamura, Kieren Yoder, Owen Smith. Absent: Josh McKnight**

1.3 Additions or Changes to Agenda: **Move 7.7 between 4.0 and 5.0**

2.0 **Public Communication:** Persons wishing to address the Board on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to three minutes per person, per topic. Please state your name and address before speaking. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may 1) acknowledge receipts of the information; 2) refer to staff for further study; 3) refer the matter to the next agenda.

3.0 Accept Open Session Agenda

Motion_____Cyn _____Second_____James_____Vote_____4-0_____

4.0 **Consent Agenda:** The following consent agenda items are considered to be routine by the District Board and will be enacted with one motion. There will be no separate discussion of items unless a Board member so requests, in which the items will be considered following approval of the Consent Agenda.

4.1 Minutes – November 14, 2023

4.2 Warrants – November 9, 2023 to December 5, 2023

5.0 **Correspondence: None**

6.0 Reports

6.1 Staff

Libby Pinto gave short presentation about her classroom and showed some samples of student work.

6.2 Superintendent

Amanda attended a First Five Trinity meeting to look into the possibility of re-starting a school readiness program.

She Reported results of the assessment testing:

English Language Arts/ELA

High Risk – 3 students (2 of which have IEPs) or approximately 3.3% of the total enrollment

Some Risk – 16 students (4 of which have IEPs) or approximately 17.8% of the total enrollment

In Mathematics the following summarized results.

High Risk – 3 students (1 of which has an IEP) or approximately 3.3% of the total enrollment

Some Risk – 10 students (1 of which have has an IEP) or 10% of the total enrollment.

Amanda also reported on the community day, professional development, and future grant opportunities.

6.3 Business: 1st Interim

6.4 Principal: Kristi reported on school events

6.5 Enrollment and attendance: 85 Students 95.77% attendance

6.6 Building Projects: Solar almost complete

7.0 General Business

7.1 Annual Organizational Meeting

- **Elect President: Sarah nominates to elect Mike as President. James Seconds. Motion carries 4-0**
- **Elect Vice President: Cyn nominates to elect Sarah Brown as VP. Mike Seconds. Motion carries. 4-0**
- **Elect Clerk: James nominates Cyn as Clerk. Sarah Seconds. Motion carried. 4-0**
- **Establish Board Meeting date and time: 2nd Tues @4:00pm**

- 7.2 Review/Approve Resolution 2023/24-08 Fixing Time, Date, and Location of Regular Meetings : **Cyn moves to continue with 2nd Tuesdays @ 4:00 with the Jan meeting on on Jan 16th. Sarah seconds. Motion carried. 4-0**
- 7.3 Review/Approve Resolution 2023/24-09 Annual First Aide and CPR Offering for All Staff : **Cyn moves to approve the resolution. James seconds. Motion Carried. 4-0**
- 7.4 Approval and Certification 2023-24 First Interim Financial Report **James Moves to approve and certify the 2023-24 First Interim Financial Report. Sarah seconds. Motion carried. 4-0**
****Cyn left the meeting.**
- 7.5 Review/Accept Annual Certification Regarding Workers' Compensation with Shasta-Trinity Schools Insurance Group
James moves to approve the annual certification. Sarah seconds. Motion carried. 4-0
- 7.6 Review/Approve the 2023-2024 Facility Inspection Tool
James moves to approve the FIT. Sarah seconds. Motion carried. 4-0
- 7.7 Review/Approve Burnt Ranch Elementary School Dress Code
Cyn moves to revise the dress code to remove pajamas and hats from the dress code. James seconds. Motion carried. 4-0

8.0 Future Business

9.0 Adjourn: 6:05 pm